



# Summer Camp

at

**creative Arts Kids** <sup>TM</sup>

WEEKLY THEMED CAMPS  
ALL SUMMER LONG

Fun Themes

Field Trips

Week-long Full Day

Single Day Full Day



## Summer Welcome Letter

Dear Parents,

**Welcome to summer camp!** Follow the online Summer Calendar at [www.creativeartskids.com](http://www.creativeartskids.com). We have a fun summer planned. Our camp themes change from week to week but field trips stay mostly the same. Fridays will be slightly different. Below you will find important camp information and a typical daily schedule as well as some helpful field trip information.

**Energy is important.** Our campers get busy, and even though we plan our activities to help campers regulate their energy usage and to recharge, they can still get run down. Help your child to be well-rested each day, particularly as fatigue sets in later in the week. Dress them appropriately. Children benefit greatly from fresh nutritious lunches that include a protein, vegetables, fruits, and grains. When in doubt, a colorful variety works well. Kids need lots of mental and physical energy to be able to get the most out of a very active day at CAK. Therefore, a nourished, well-rested child who feels prepared stays fresh all day and rarely feels bad feelings or gets overstressed.

**The "We" - The CAK Goal of Inclusion.** Our goal is for campers be able to participate in activities and field trips. However, we understand how some campers may not be ready for all activities and trips, or may have setbacks. From time to time the CAK directors will decide that it's best for a camper to stay at CAK. Special attention is be given to coincide with creating good habits and setting appropriate limits. There are always teachers and activities at CAK for campers who are not traveling. Field trips are arranged for our Full-day Weekly campers who regularly exhibit self-control, a positive attitude, good judgment, and are fully potty-trained, as assessed by CAK directors.

**Friday field trips** are often out-of-town trips that are best suited for older campers. There is an alternative schedule for younger campers. CAK directors will select campers to be in Group C on Fridays. Group C is made up mostly of campers ages 6 and under. Group C will have a special field trip in town. Older campers my go with Group C as an alternative to the regular longer Friday field trip, when appropriate. Please note: Friday field trips are usually longer and further away, requiring more travel time and an earlier start - please check the *Summer Calendar* online for departure times and other info.

**Things your child will need to bring to CAK (also see below)** Campers will have cubbies to keep things day-to-day, such as lunch boxes, sneakers for dry field trips, water bottles, extra clothes, sunscreen sticks, swimsuits, towels, library cards, etc. Campers do not have to bring money for field trips, but may bring money with parents' permission. CAK frequents non-profit organizations in the summer and gift shop spending is allowed on field trips, time permitting. Also, there is a Treat Trolley at CAK with candy bars and lollipops. CAK doesn't prohibit electronics per se, but it's not really what we're about. Electronics are permitted at CAK, but kids should not expect to get to use them much; we're too busy. We look forward to you joining us for another great summer.

**Field Trip Groups** Each child will be assigned to Group A or B. Group C is for Friday field trips only. On days you don't want your child to travel, just tell us that morning during drop-off and we will mark him/her off the field trip roll sheet.

### **Bring These Items**

Daily..... Water bottle (can be kept in cubby if it doesn't get the cubby wet), extra clothes, sneakers for field trips  
Lunch..... Lunch box with name on it (no plastic grocery bags) and don't pack frozen meals  
Park..... Sneakers, sunscreen stick, water bottle (even disposable water bottles are okay)  
Library..... Library card, if you want to bring it (you can get one from any library in Sheppard Library system)  
Pool..... A pool bag that can keep wet clothes and towels from getting cubbies wet, a towel of proper size, floaties/float jackets, shoes that might get wet, sunscreen stick (please no spray-on sunscreen)

### **Don't Bring**

You will not need blankets, pillows, large stuffed animals, or anything related to bedtime, even though it's okay to fall asleep during your individual time. Don't bring more than you yourself can easily carry in one trip or more than will fit into your cubby. Toys that make noise usually have a dominant effect on the room, so be mindful (or just ask us what we think before deciding to bring it).

### **Also note that**

Cell phones are allowed at CAK. However, their use is by special permission only. Electronic games and devices are allowed at CAK. However, their use is allowed by special permission only. Out of respect for family boundaries, campers are not allowed to share games from home with others. In addition, electronics are only allowed for use by oneself, with nobody watching, as a personal retreat from social stimulus, when appropriate.

### **Mondays-Thursdays      See Summer Calendar online for details**

7:00AM-9:15AM..... Parent Drop-offs, Morning activities, camper's choice  
9:15AM-9:45AM..... Snack & preparation for Morning Camp Activities  
9:45AM-10:00AM..... Morning Gathering  
10:00AM-12:00PM..... Morning Camp (weekly themed) - CAK is known for having an engaging creative curriculum  
12:00PM-1:00PM..... Lunch

**After Lunch..... Me time** - individual time when campers choose activities to do alone without interruption

1:00PM-4:00PM..... Afternoon field trips (times will vary, but all field trips are back at CAK by 4:15/4:30)  
4:00PM-5:00PM..... Afternoon activities, camper's choice  
5:00PM-5:30PM..... **Fun@Five** group activity  
5:30PM-6:15PM..... Parent Pickups, Afternoon activities, camper's choice (of course parents may pick up earlier)

**Fridays..... Long Field Trips/Special Activities instead of normal morning themed camp activities**

**Contract for Summer Camp**

Teacher Initials: \_\_\_\_\_

PARENTS \_\_\_\_\_

CAMPER 1 \_\_\_\_\_

NEXT YEAR'S SCHOOL \_\_\_\_\_

ADDRESS \_\_\_\_\_

CAMPER 2 \_\_\_\_\_

NEXT YEAR'S SCHOOL \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

CAMPER 3 \_\_\_\_\_

NEXT YEAR'S SCHOOL \_\_\_\_\_

\*CREDIT CARD NUMBER REQUIRED \_\_\_\_\_

\*EXPIRATION DATE \_\_\_\_\_

CAMPER 4 \_\_\_\_\_

NEXT YEAR'S SCHOOL \_\_\_\_\_

FULL DAY RATES: \$130-\$185 PER WEEK (FIELD TRIPS INCLUDED)	REGISTRATION FEE: \$25/HOUSEHOLD (NON-REFUNDABLE)
SINGLE DAY RATES: \$45 PER DAY (FIELD TRIPS INCLUDED)	DEPOSIT: \$25/WEEK NON-REFUNDABLE (GOES TO BALANCE)
DROP-IN PLAYCARE: \$6/HOUR, \$3/HOUR FOR SIBLINGS (NO TRAVEL)	LATE REGISTRATION RATE (AFTER JUNE 11TH) IS \$185 PER WEEK
SIBLING DISCOUNT: \$10 OFF PER WEEK (FULL WEEK ONLY)	NO HALF DAY CAMPS - WEEKLY, SINGLE DAY, OR DROP IN ONLY

WEEKLY RATES* MORE WEEKS GETS CHEAPER RATE	REGISTER HERE CHECK THE BOXES	FOR WEEKLY FULL DAY CAMPS			FOR SINGLE DAYS ONLY	DIRECTOR NOTES DO NOT USE BELOW
		CHLD 1	CHLD 2	CHLD 3	Circle Single Says	
FOR 1 WEEK MY RATE IS \$185.00 PER WK	MAY 18-22				M T W Th F	
FOR 2 WEEKS MY RATE IS \$180.00 PER WK	MAY 25-29*				T W Th F	
FOR 3 WEEKS MY RATE IS \$175.00 PER WK	JUNE 01-05				M T W Th F	
FOR 4 WEEKS MY RATE IS \$170.00 PER WK	JUNE 08-12				M T W Th F	
FOR 5 WEEKS MY RATE IS \$165.00 PER WK	JUNE 15-19				M T W Th F	
FOR 6 WEEKS MY RATE IS \$160.00 PER WK	JUNE 22-26				M T W Th F	
FOR 7 WEEKS MY RATE IS \$155.00 PER WK	JUNE 29-JULY 03				M T W Th F	
FOR 8 WEEKS MY RATE IS \$150.00 PER WK	JULY 06-10				M T W Th F	
FOR 9 WEEKS MY RATE IS \$145.00 PER WK	JULY 13-17				M T W Th F	
FOR 10 WEEKS MY RATE IS \$140.00 PER WK	JULY 20-24				M T W Th F	
FOR 11 WEEKS MY RATE IS \$135.00 PER WK	JULY 27-31				M T W Th F	
FOR 12 WEEKS MY RATE IS \$130.00 PER WK	AUGUST 03-07				M T W Th F	
*LATE REGISTRATION RATE IS \$185 (IF YOU REGISTER AFTER JUNE 11TH)	AUGUST 10-14				M T W Th F	
	AUGUST 17-21				M T W Th F	
*NO DISCOUNTED RATES IF REGISTERING ONLY FOR WEEKS AFTER AUGUST 03-07	AUGUST 24-28				M T W Th F	
	AUGUST 31-SEP 04				M T W Th F	

**PCS LAST DAY JUNE 11**

Terms & Conditions This is a contract. Registering obligates you to pay for the amount of the contract, regardless of attendance. You have until April 15 to freely make schedule changes to this contract. After April 15, the contract will be followed and payment for all registered weeks must be made, regardless of attendance. Your credit card will be charged when your account is in arrears. Additional weeks may be purchased at your summer rate after April 15, if space is available. You must pay a Registration Fee of \$25 per household. You must pay a Deposit of \$25 per week per household by April 15 for any weeks registered, including weeks with Single Days. Payment given as Deposit will not be refunded. Summer Camp Payment is due no later than the Monday of the registered week. The Late Fee is \$10. Your credit card will be charged when your account is in arrears with any late fees and overages added. CAK reserves the right to refuse service for any reason.

Field trips are arranged for Full-day Weekly campers who regularly exhibit self-control, a positive attitude, good judgment, and are fully potty-trained. CAK staff will determine whether campers travel on a daily ongoing basis.

If you are registered after April 15, you will pay for every week for which you are registered, even if you no longer plan to attend. Your credit card will be charged for your unpaid balance. CAK is closed Memorial Day & Labor Day; fees are prorated.

X \_\_\_\_\_  
I have read and agree to the above terms - sign here

X \_\_\_\_\_  
date

\_\_\_\_\_  
director signature

OFFICE USE ONLY	FULLS	SINGLES	TOTAL	
DEP		+	=	\$25 x \$
REG				\$ 25.00
TOT				\$

Mondays
\$

PAYMENT	CHECK #	DATE
\$		
\$		
\$		

**RUN CARD**

For RegFee       Weekly       \_\_\_\_\_  
 For Deposit       \_\_\_\_\_       \_\_\_\_\_

Account Sheet       Roll Sheet

Emergency Sheet       Allergy Sheet

Field Trip Group       Email Address

**Emergency Contact Page**



[www.creativeartskids.com](http://www.creativeartskids.com)

parents \_\_\_\_\_ date \_\_\_\_\_

child 1 \_\_\_\_\_ dob \_\_\_\_\_

child 2 \_\_\_\_\_ dob \_\_\_\_\_

child 3 \_\_\_\_\_ dob \_\_\_\_\_

**\* BASIC INFO**

parent name \_\_\_\_\_ email \_\_\_\_\_ phone ( \_\_\_\_\_ ) \_\_\_\_\_ phone ( \_\_\_\_\_ ) \_\_\_\_\_

parent name \_\_\_\_\_ email \_\_\_\_\_ phone ( \_\_\_\_\_ ) \_\_\_\_\_ phone ( \_\_\_\_\_ ) \_\_\_\_\_

emergency contact person (other than already listed) \_\_\_\_\_ phone ( \_\_\_\_\_ ) \_\_\_\_\_ phone ( \_\_\_\_\_ ) \_\_\_\_\_

**\* INSURANCE INFO**

health care provider (family doctor) \_\_\_\_\_ phone ( \_\_\_\_\_ ) \_\_\_\_\_

insurance company covering child \_\_\_\_\_ policy number \_\_\_\_\_ group number \_\_\_\_\_

**\* 911 EMERGENCY RELEASE**

I hereby give my consent to CAK to call 911 in the event of an emergency and I hereby give my consent to any emergency facility and physician to administer necessary treatment to my child in the event of an emergency at which time I cannot be reached. I give my consent to transport by ambulance if situation warrants.

X \_\_\_\_\_ X \_\_\_\_\_  
I have read and understand (sign here) date director's signature

**\* WAIVER & RELEASE**

You, Buyer and Student are aware that Student is engaging in physical exercise, and use of CAK's equipment, training and instruction can be dangerous and can cause injury to your child. You give permission for the Student to participate in all activities (swimming, bowling, ice-skating, etc.) unless otherwise specified. You also give permission to Creative Arts Kids staff to transport the Student to activities. The student is voluntarily participating in these activities, and Buyer and Student assume all risk of injury to the student, which may result. Buyer and Student hereby waive and release any claim or right to sue CAK, employees, or agents, for injury to the student, which may result. Buyer and Student have carefully read this waiver and release, and fully understand it is a release of all liability and damage of CAK for any injury.

Creative Arts Kids will make no evaluation or recommendation as to whether or not Students or Guests are sufficiently physically fit for exercise. It is always advisable to consult a physician before undertaking a physical exercise program. CAK does not assume any responsibility for the loss, damage or theft, of any property belonging to the student. Buyer and Student agree that CAK and its personnel are not responsible for or liable for any such property even if its loss, damage, or theft occurs on or about the Creative Arts Kids facility.

X \_\_\_\_\_ X \_\_\_\_\_  
I have read and understand (sign here) date director's signature

Allergies/Medications/Behavior Issues	Allowed to Pick Up	NOT Allowed to Pick Up
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OR USE A FAMILY PASSWORD TO TELL CAK STAFF THAT AN INDIVIDUAL HAS PERMISSION TO PICK UP CHILD ---->